



REQUEST FOR QUOTES
HAULING SERVICES FOR RECYCLABLES AND MSW
August 19, 2019

OBJECTIVE:

The Lamoille Regional Solid Waste Management District (LRSWMD) is a municipal entity soliciting pricing to provide solid waste hauling services commencing on or about September 15, 2019. Vendors are asked to submit quotes based on hauling loose and compacted loads of material in 40 cubic yard containers hauled as single and dual loads.

To allow for the consideration of a variety of alternatives, LRSWMD will consider proposals that incorporate the following optional services:

- hauling directly to the MRF or hauling to Hyde Park
- alternatives to the LRSWMD 40-cy containers

LRSWMD reserves the right to select services from multiple vendors.

DROP OFF LOCATIONS AND HOURS OF OPERATION

TOWN	LOCATION	HOURS OPEN	MATERIAL HAULED
Craftsbury	Adjacent to Town Garage, Creek Road	Saturday 9-1	Recycling
Eden	Town Garage, Route 100	Sunday 9-2	Recycling
Johnson	941 Wilson Road	Friday and Saturday 8:30- 3:30	Recycling and MSW
Morrisville	832 Cochran Road	Saturday 8:30- 1:30	Recycling
Stowe	91 Dump Road (off the Mountain Road)	Every day except Tuesday 7:30-3	Recycling and very occasional bulky waste box
Worcester	43 Calais Road	Saturday 7:30-1	Recycling and MSW

Vendors are invited to visit the LRSWMD locations to see the existing operation and are encouraged to schedule a visit by contacting James Gonyaw, Facility Foreman, at 802 730-4952.

HISTORICAL TONNAGES

The following table represents actual numbers from July 1, 2018 thru July 1, 2019. Craftsbury, Eden, and Morrisville are side loading uncompacted recycling boxes. Johnson, Worcester, and Stowe all have compacted recycling boxes and both compacted and bulky trash boxes.

DROP-OFF	RECYCLING TONS	MSW	NUMBER OF HAULS
Craftsbury	46.07	NA	25
Eden	22.91	NA	14
Johnson	119.75	473.87	26 REC/73 MSW
Morrisville	49.38	NA	27
Stowe	638.29	NA	105
Worcester	75.78	159.58	17 REC/23MSW

Vendors should use the above tonnages as the basis for their bid, but LRSWMD cannot guarantee those tonnages will be the same in the future.

SITE SPECIFIC INFORMATION

All facilities are to be serviced during normal working hours; generally, that is 7 am to 5 pm. Access will be limited to these hours and a key will be provided which opens all gates at all drop-off locations. Noise, dust, and other nuisance elements are to be minimized. Pulls are to be completed within 48 hours of the first call from LRSWMD. Swap boxes are available to minimize driver time.

DROP-OFF	CONTAINERS
Craftsbury	2- 40-cy roll offs placed on dirt pad
Eden	2- 40-cy roll offs placed on dirt pad
Johnson*	3- 40-cy MSW roll off (2 bulky- 1 compacted) 1- 40-cy recycle roll offs on concrete pad
Morrisville	2- 40-cy roll off on dirt pad
Stowe	2- 40-cy recycle roll off on concrete pad 1 40-cy bulky waste open box
Worcester	2 40-cy MSW roll off (1 bulky-1 compacted) 1 40-cy recycle roll offs on concrete pad

*Pull to occur Thursday or Friday before 8:00 am

BID REQUIREMENTS:

LRSWMD is requesting pricing for hauling from each location to either the MRF in Williston or to the Casella Transfer Station in Hyde Park as single and/or tandem hauls. Prospective vendors shall provide pricing on the attached cost forms in Attachment A. The LRSWMD is requesting pricing quotes for a one-year term with an option for one-year extensions or a three-year term.

Prices and required forms are due **no later than September 4, 2019**; late quotes will be rejected. Quotes shall be in sealed envelopes with the vendor's name on the outside and addressed "LRSWMD Hauling and Disposal Pricing".

RFQ DOCUMENT:

This RFQ is available online at www.lrswmd.org. Vendors interested in submitting price quotes should register their interest via email to manager@lrswmd.org. Registered vendors will receive notice of addenda and updates.

QUESTIONS:

Prospective vendors are encouraged to submit any questions related to this Request for Quotes via email, no later than August 23, 2019 by 4:00 PM to Susan Alexander, District Manager, at manager@lrswmd.org. No oral requests for interpretation will be accepted. A response to each question will be provided to all vendors through the LRSWMD website no later than August 26, 2019 at 4:00 PM.

DELIVERY OF PROPOSALS:

Sealed envelopes containing proposals shall be clearly marked "LRSWMD HAULING SERVICES QUOTE" and should be delivered to Susan Alexander, District Manager, LRSWMD, 29 Sunset Drive, Morrisville, VT 05661.

PROPOSAL CONTENT:

The LRSWMD has established the following minimum submittal requirements.

1. A vendor may not require a "guaranteed annual tonnage" or a "put-or-pay" requirement.
2. Vendors must guarantee hauling services for the term of the agreement and provide back-up hauling in the event of a force majeure event or any circumstance causing interruption of the vendor to transport materials.
- 3 Vendors must be in good standing with all requirements of the State of Vermont regarding hauling services. Any state-issued hauling violations within the last two years must be noted.

SUBMISSION REQUIREMENTS:

- Cover letter describing the services being offered.
- Completed form(s) in Attachment A.

DEADLINE FOR SUBMISSION OF PROPOSALS:

September, 4 2019 at 4:00 PM

OTHER CONSIDERATIONS:

LRSWMD fully complies with federal, state, and local laws and directives governing equal opportunity, affirmative action and non-discrimination in all activities.

Other customary and usual contract provisions such as insurance, references, etc. will be negotiated with the successful vendor(s).

VENDOR SELECTION:

There is no obligation on the part of the LRSWMD to award a contract to the vendor submitting the lowest pricing. Selection for the requested services will be awarded to the most responsive and responsible bidder offering the best price and deemed to be in the best interest of LRSWMD. The “best price” will be determined based on all years of the contract term and additional factors determined by LRSWMD.

LRSWMD reserves the right not to award this contract based solely on the lowest price but to evaluate, at a minimum, the qualifications and performance standards of the bidder. In awarding a contract, the LRSWMD will take into consideration the contract exceptions, and any proposed contract terms to be negotiated in determining, in their sole discretion, the most advantageous proposal.

The LRSWMD reserves the right to reject any, and all, bids in part or in whole. It also reserves the right to make an award in any manner consistent with the law and deemed to be in the best interest of the District and its member municipalities.

The LRSWMD reserves the right to split the contract award among two or more vendors, if deemed to be in the best interest of the District.

Lamoille Regional Solid Waste Management District

Attachment A

INITIAL 1-YEAR TERM

Bidder: _____

Legal Address: _____

Telephone: _____

Email: _____

Signature of Bidding Officer: _____ Date: _____

Name of Bidding Officer: _____

LOCATION	MSW Hauling Hyde Park (per Haul)	Recycling Hauling MRF (per haul single)	Recycling Hauling MRF (per haul tandem)	Recycling Hauling Hyde Park (per haul single)	Recycling Hauling Hyde Park (per haul tandem)
Craftsbury					
Eden					
Johnson					
Morrisville					
Stowe					
Worcester					

ATTACHMENT A CONT'D

If bidder can offer a renewal fee or multi-year contract include details here:

Blank lines for providing details on renewal fees or multi-year contracts.

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under the penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word “person” shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity, or group of individuals.

(Signature of person signing bid or proposal)

(Name of Business)

(Date)